Little Horsted CofE School – proposed admission arrangements for 2027-2028

Applying for a Place

Parents may register their child's name for a place at the school at any time. Registering your child's name is a good idea but does not establish priority. It is easy to find out about East Sussex Schools and register your child's application for 2027-28 online at eastsussex.gov.uk/schools. To make an application on paper, please request an admissions booklet by calling 0300 330 9472. Parents are advised of the availability of a place in April 2027. Parents of children who are older than Reception Class age may apply at any time using a form available from East Sussex County Council.

Published Admission Number

The intake is set at a maximum of 15 children per year group. In line with government policy, our class sizes at Key Stage 1 do not normally exceed 30 pupils.

Visits by Parents of Prospective Pupils

We will organise three Open Mornings and one Open Evening. Come along and see us in action. Alternatively, you may prefer to visit the school on another occasion, in which case you just need to telephone the school to make an appointment.

The Governors' Admission Policy

This is based on the published admission criteria in the booklet 'Apply for a school' and can be viewed at eastsussex.gov.uk/schools. The Governors of Little Horsted Church of England School are pleased to welcome all families to our school. Our priority is to ensure that each child receives quality education and experiences the joy of learning in a safe stimulating environment, enriched by a caring Christian ethos.

The following criteria are only used in the event of over subscription.

1. Looked after children and all previously looked after children
2. Children who have a sibling at the school at the time of admission
3. Children of families who are resident in the ecclesiastical parishes of Little Horsted and Isfield
4. Children of families who are regular worshippers at St Michael's Church, Little Horsted or St Margaret's Church, Isfield
5. Children of families who are resident in the polling district of Ridgewood
6. A child who has a social or health reason for attending Little Horsted School. Application supported with references
7. Other children

Tie Break

When deciding between applicants who have equal entitlement under any of the above criteria, priority will be given to those children who live nearest the school. Distance will be measured by the County Council's geographical information system (GIS) from the child's home to the nearest gate used by children at the school. A map showing the boundaries of the ecclesiastical parishes of Little Horsted and Isfield and a list of addresses that fall within the polling district of Ridgewood can be viewed at the school. **IMPORTANT** Please indicate on your green admission form the criteria which you are applying under.

NOTES

1. A looked after child is a child who is or has been previously looked after by a local authority in accordance with the Children Act 1989(b) at the time an application is made for his/her admission to a school and who the local authority has confirmed will be/ has been previously looked after when he/she is admitted to school.

2. Reference to parents includes legal guardians and includes either, both or a sole parent. Where only one of two parents satisfies the criteria the application will be treated equally with applications where the criteria are satisfied by both parents.

3. A sibling is a full, half or stepbrother or sister living permanently in the same household, including an adoptive or foster brother and sister.

4. Children of families who are regular worshippers* at St. Michael and All Angels, Little Horsted or St. Margaret of Antioch, Isfield. (*'Regular' means, as a minimum, at least once a month for two years prior to this application) In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for pubic worship.

5. Applicants applying under criterion 4 will need to submit a Clergy reference form obtainable from the school.

6. If using criterion 6, supporting evidence from a registered health professional such as a doctor or social worker will be required which outlines why Little Horsted School is the most suitable school and the difficulties that would be caused if the child had to attend another school.

7. Late applications are considered after all those applications received by the specified deadline.

8. Children with an Education Health Care Plan: These children will be allocated places at the school named in the statement before any other applications are considered. This will then reduce the number of places available for other children.

9. The admission of children outside their normal age group may be requested by parents. Any request will be considered by the admission authority in line with paragraphs 3.6 – 3.7 of the new admission code and local authority policy and guidance.

10. Parents have rights in terms of how and when their child may start school. Parents can decide between full time, part-time or delayed entry. Parents are requested to state their choice when offered a place.

Appeals

Parents of children who have been refused admission to the school will have the legal right of appeal to an independent appeal panel. This will be explained in the decision letter and parents wishing to exercise this right should write to the Clerk to the governors c/o the school within 20 days of receiving notification that their application has been unsuccessful